

ORDERS, PAYMENT & FLOOR PLANS DUE: JANUARY 14, 2019

All late submissions will be charged floor rate.

PLEASE NOTE: NRA has paid for one 120V power outlet for all exhibitors. If you need additional power or drops in specific areas, please submit this form with the drawing of where power needs to be placed at your booth. Please make sure to include your payment with the form. If you are representing multiple companies within your booth space, you must fill out a separate electric form for each company to receive the one free power outlet per company paid by NRA.

Return order and payment to:
Pennsylvania Farm Show Complex & Expo Center
Attention: Morgan Firestine
2300 North Cameron Street
Harrisburg, PA 17110-9443
Phone: (717) 724-6940 Fax: (717) 783-8710
email: mfirestine@pa.gov

Please Type or Print Legibly

Date of Order: _____
Booth #: _____
Exhibit Name: _____
Contact Name: _____
Phone Number: _____
E-mail: _____

STANDARD ELECTRICAL DROPS				
Quantity	Description	Advance Rate	Floor Rate	Amount
	up to 20 Amps Single Phase 120V	\$ 105.00	\$ 155.00	
SINGLE PHASE 208V				
	20 Amps Single Phase 208V	\$ 135.00	\$ 185.00	
	30 Amps Single Phase 208V	\$ 150.00	\$ 200.00	
	50 Amps Single Phase 208V	\$ 240.00	\$ 290.00	
	60 Amps Single Phase 208V	\$ 280.00	\$ 330.00	
	100 Amps Single Phase 208V	\$ 450.00	\$ 500.00	
THREE PHASE 208V				
	20 Amps Three Phase 208V	\$ 175.00	\$ 225.00	
	30 Amps Three Phase 208V	\$ 225.00	\$ 275.00	
	50 Amps Three Phase 208V	\$ 350.00	\$ 400.00	
	60 Amps Three Phase 208V	\$ 400.00	\$ 450.00	
	100 Amps Three Phase 208V	\$ 550.00	\$ 600.00	
	200 Amps Three Phase 208V	\$ 750.00	\$ 800.00	
RENTAL ITEMS				
Quantity	Description	Price		Amount
	Extension Cords	\$ 25.00		
	Power Strip	\$ 15.00		
<i>Any rental item that is damaged or not returned will be assessed a replacement charge for full price of item and billed after event.</i>				
CUSTOM ELECTRICAL WORK				
Quantity	Description	Hourly Rate		Amount
	On floor Electrician	\$ 100.00		
	Evening/Weekends/Holiday	\$ 150.00		
			Total	

**Specific electrical placement and custom electrical setups are billed in 1/2 hour increments.*

EXHIBITOR AND PROMOTOR CONDITIONS AND REGULATIONS	
1.	All equipment, regardless of source of power, must comply with all national, state and local safety codes.
2.	Unless specially authorized by the Complex' Electrical Department, no one other than the "house electrician" shall make electrical connections.
3.	All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase cycle, horsepower, etc.
4.	All material and equipment furnished by the Complex for this service order shall remain the Complex's property and shall be removed only by the Complex at close of the show.
5.	Unless otherwise directed, the Complex' "house electricians" are authorized to cut floor covering to permit installation of service.
6.	All exhibitor extension cords must be grounded type.
7.	All fountains and pumps should have Ground Fault Interruption (G.F.I.) protection.
8.	As an exhibitor ordering electric, you are responsible for any damages to the Complex property or equipment. Charges will be assessed after the show.
9.	Charges will be assessed for extra labor provided to the event promoter or vendors at rates that are listed on this form.
10.	Farm Show staff are only responsible for primary power to the booth in the most convenient manner possible. Extra labor charges will be assessed for specific electric placement or custom setups * (SEE PAGE 1, CUSTOM ELECTRICAL WORK & PAGE 2). If specific electric placement or custom set ups are needed, please include all information including all measurements and electric locations. Use page 2 to develop a map of your booth or provide a separate floor plan with Page 1 and payment.
11.	Refunds/Claims will not be considered unless filed by exhibitor BEFORE JANUARY 14, 2019.

SPECIAL INSTRUCTIONS:

Form of Payment:

Business Name: _____

Address: _____

City _____ State _____ Zip _____

() Visa () Master Card CC# _____ CW# _____

Name on Card: _____ Expiration Date _____

I authorize the Pennsylvania Farm Show Complex & Exposition Center to charge my credit card for services listed.

Authorized Signature _____

